

**CITY OF KANDIYOHI
MEETING OF COUNCIL
August 3, 2026**

The Kandiyohi City Council held their regular meeting on Monday, August 3, 2026, at the City Hall/Civic Center located at 432 Atlantic Avenue Kandiyohi, MN 56251. Present were: Mayor Jon Lindstrand; Council Members Scott McGillivray, Jeff Clark, Spencer Hunt, and Toby Giese; Public Works Supervisor, Brandon Huls; Clerk/Treasurer, Julie Woltjer; and Fire Chief Jamie Swanson.

Mayor Lindstrand called the meeting to order at 7:00 p.m.

Council Meeting Guests: Ryan Odden from Moore Engineering, Joseph Vlaininck, Steve Lueders, and Steve & Sharon Onnen

Pledge of Allegiance

CONSENT AGENDA:

Approval of July 20, 2026, Council Meeting Minutes

Claims List(Payments) for August 3, 2026

OM, LLC DBA Kandi Mart Off-Sale Liquor License

Department Reports:

- Overtime Reports: Overtime reports for July 24, 2026, and July 31, 2026, payrolls were presented to the Council for review. Overtime for both pay periods was due to After Hours Resident Calls.

Council Member Giese motioned to approve the Consent Agenda Items. Council Member Clark seconded the motion. Motion carried.

PUBLIC FORUM

Dog Catcher: A resident raised concerns regarding dogs running at large and requested a dog catcher. City Ordinance § 91.02(A) prohibits dogs and cats from running at large. With no local dog catchers available and hiring specifically for animal control not being cost effective, the Council directed the Clerk to post a reminder on the community board and a flyer at the Post Office regarding the ordinance.

Water Tower Construction Site: Water Tower Construction Site: Palmer Bus had concerns about the construction entrance gate being in front of their parking and the possibility of damage on the tar from construction equipment. Public Works asked the contractor to move their entrance that afternoon at a construction progress meeting.

REPORTS OF OFFICERS

Playground Grant: Council Member Giese motioned to allow Public Works to apply for a playground equipment grant. Council Member McGillivray seconded the motion. Motion carried.

Fire Department Recognition: The Kandiyohi Fire Department was recognized as Best Fire Department in the Family & Community category of the West Central Tribune's Best of the Midwest awards. The Council congratulated the Fire Department on the recognition and thanked its members for their continued service to the community.

UNFINISHED BUSINESS

Center Park Shelter: Council is getting quotes on shelters.

NEW BUSINESS

Moore Engineering Update: Ryan Odden from Moore Engineering was present to discuss updates on the construction and funding.

- a. **Crow River Construction Pay Application:** Council Member Clark motioned to approve Crow River Construction Pay Application 5 in the amount of \$737,899.68. Council Member

Hunt seconded the motion, motion carried.

- b. **Crow River Construction Change Order 2:** Council Member McGillivray motioned to accept Crow River Constructions Change Order 2 extending the substantial completion from September 4th to September 18th due to weather related project delays at no additional cost to the city. Council Member Clark seconded the motion, motion carried.
- c. **Crow River Construction Change Order 3:** Council Member McGillivray motioned to accept Crow River Constructions Change Order 3 accounting for the additional material removals and aggregate base on Pacific Avenue at an additional cost of \$7,238.00 to the city. Council Member Hunt seconded the motion, motion carried.
- d. **Home Agency Property Restoration Quote:** The Council reviewed proposed property restoration work totaling \$16,812, including a widened driveway entrance, sidewalk replacement, lawn and landscaping restoration, irrigation repairs, trees, and shrubs. Of the total estimated cost, \$987 is for work within the public right-of-way that would have otherwise been completed as part of the Phase I Street and Utility Improvement Project.

Council Member Giese motioned to approve payment of \$15,825.00 to Home Agency, Inc., at the property owner's request, to allow for completion of the remaining restoration work. Council Member Hunt seconded the motion. Mayor Lindstrand called for a voice vote: McGillivray – Nay, Hunt – Aye, Clark – Aye, and Giese – Aye. Motion carried.
- e. **Retaining Wall/ Road Right-Away:** The Council discussed a retaining wall located within the road right-of-way and possible options for its removal and/or replacement. Council Member McGillivray motioned to table the matter to allow Clerk/Treasurer Woltjer to research whether a variance had previously been approved for the retaining wall. Council Member Giese seconded the motion. Motion carried.
- f. **Eagle Construction, LLC Pay Application No. 6:** Most of the cost in this pay application is associated with mobilization, administration, and submittals. Council Member Giese motioned to approve Eagle Construction, LLC Pay Application No. 6 in the amount of \$8,312.50. Council Member Hunt seconded the motion, motion carried.
- g. **Contaminated Soil:** Ryan Odden from Moore Engineering provided an update regarding petroleum-based contaminated material discovered during excavation for the Water Tower foundation. A small area of approximately 3 feet by 3 feet was identified, and the MPCA was notified as required. Intertek conducted testing at more than 10 locations, with results pending. The water line portion of the work is currently on hold pending additional information and MPCA guidance.

Council Member Hunt motioned to authorize additional soil testing beyond the original testing allowance to better determine the extent of the contamination. Council Member Giese seconded the motion. Motion carried. The Council requested additional information, including testing results, MPCA guidance, and contractor costs, before making further decisions regarding treatment or removal of the soil. An emergency meeting may be scheduled once the additional information is available to avoid unnecessary project delays.
- h. **South Side Businesses:** The Council noted that businesses on the south side remain open and accessible during construction and encouraged residents to continue supporting these local businesses throughout the construction process.
- i. **20912C – Phase 2 Water Treatment Plant and Well Project:** Ryan Odden from Moore Engineering presented a letter of agreement for preliminary engineering work for the future Water Treatment Plant and Well Project. The proposed work includes a \$38,000 hydraulic

study and a \$54,000 test well, for a total of \$92,000, to help determine the type, size, and location of the future treatment plant and wells. The costs are anticipated to be reimbursable through project funding.

Council Member McGillivray motioned to approve the letter of agreement with Moore Engineering in the amount of \$92,000, subject to final review by the City Attorney.

Council Member Clark seconded the motion. Motion carried.

- j. **20912D – Future Street and Utility Improvements:** Ryan Odden from Moore Engineering presented a letter of agreement to begin design and bidding services for the next phase of city-wide street and utility improvements, combining the previously identified Phases 2 and 3. The project is estimated at approximately \$15 million, including \$7 million for street and utility improvements and \$8 million for the Water Treatment Plant, with approximately \$8.197 million in confirmed federal and state grant funding.

The Council discussed completing the City's comprehensive financial analysis before committing to approximately \$645,000 in grant reimbursable engineering costs. Council Member Hunt motioned to table the agreement, pending completion of the financial analysis with David Drown and Associates. Council Member Giese seconded the motion. Motion carried.

- k. **Moore Engineering Invoice SIN010838:** Council Member Giese motioned to approve Moore Engineering Invoice SIN010838 in the amount of \$79,995.00. Council Member Hunt seconded the motion, motion carried.

Parcel Splitting: Home Agency Properties requested that the Council review Parcels 50-910-1100 and 50-100-0100 for potential parcel splits. The Council indicated no concerns with moving forward with obtaining Certificates of Survey and submitting the required paperwork for review by the Zoning Administrator. Parcel 50-100-0100 may also require a variance. Once the necessary documents are received and reviewed, the appropriate hearing may be scheduled.

ANNOUNCEMENTS:

Candidate Meet & Greet: **October 26, 2026, 7 – 8 PM**

General Election: **November 3, 2026, 7 AM – 8 PM**

Election Result Canvassing: **November 12, 2026, 7:00 PM**

ADJOURNMENT

Council Member Giese motioned to adjourn at 9:03 p.m., Council Member Hunt seconded the motion. Meeting adjourned.

Respectfully submitted,

Julie Woltjer, MCMC
City Clerk/Treasurer

Total 8/3/26 Meeting Expenditures				\$ 43,765.60
Chk #	Vendor	Chk Date	Amount	Comments
21921	Clark, Jeff	7/24/26	\$ 42.12	Payroll
500862	Huls, Brandon	7/24/26	\$ 977.79	Payroll
500863	Woltjer, Julie	7/24/26	\$ 937.40	Payroll
42379	PERA	7/24/26	\$ 370.53	Employer/Employee Retirement Payment
42383	VISA	7/29/26	\$ 2,813.66	3 Rolls Stamps/Parts/Training/Subscriptions/3 People Stay @ LMC Annual Conference
42378	MN Dept of Revenue	7/20/26	\$ 75.00	Sales Tax
42380	Gopher State One	7/28/26	\$ 10.80	Dig Locates
21922	Scott McGillivray	7/30/26	\$ 42.15	Payroll
500864	Huls, Brandon	7/30/26	\$ 940.72	Payroll
500865	Woltjer, Julie	7/30/26	\$ 939.56	Payroll
42384	PERA	7/31/26	\$ 361.39	Employer/Employee Retirement Payment
42385	Harvest Bank	7/31/26	\$ 30.00	ACH Fee
42386	Harvest Bank	8/3/26	\$ 5.00	Bill Pay Fee
21923	Border States Electric Supply	8/3/26	\$ 335.10	82 Batteries/2 Rachet Repair Kits/24 Grant Covered Emergency Kits
21924	CDS	8/3/26	\$ 10,885.00	2025 Audit Fee as Per Engagement letter
21925	Charter	8/3/26	\$ 356.94	FD & Civic Center Phone/Internet
21926	DSG	8/3/26	\$ 23,653.49	80 Water/Sewer Meters
21927	Henry Schein	8/3/26	\$ 70.61	Civic Center AED Pads
21928	HULS, BRANDON	8/3/26	\$ 20.00	2 @ County FD Chiefs Meeting
21929	Sand Electric	8/3/26	\$ 332.06	Locate & Repair Frequency Drive @ Pump House
21930	SWANSON, JAMIE	8/3/26	\$ 71.28	Chips for Kandi Night Out Reimbursed by Grant
21931	SWANSON, JERRY & KRIS	8/3/26	\$ 180.00	FD & Civic Center Cleaning
21932	Thein Well Co.	8/3/26	\$ 315.00	Annual Inspection -Wells and Pumps

Total 8/3/26 USDA Phase 1 Project Expenditures				\$ -
Chk #	Vendor	Chk Date	Amount	Comments