

**CITY OF KANDIYOHI  
MEETING OF COUNCIL  
January 20, 2026**

The Kandiyohi City Council held their regular meeting on Tuesday, January 20, 2026, at the City Hall/Civic Center located at 432 Atlantic Avenue Kandiyohi, MN 56251. Present were Mayor Jon Lindstrand; Council Members Jeff Clark, Scott McGillivray, Toby Giese, and Spencer Hunt; Public Works Supervisor, Brandon Huls; and Clerk/Treasurer, Julie Woltjer. Absent: Fire Chief Jamie Swanson.

Mayor Lindstrand called the meeting to order at 7:00 p.m.

**Council Meeting Guests:** Chelley Giese

**Pledge of Allegiance**

**CONSENT AGENDA:**

Approval of January 5, 2026, Council Meeting Minutes

Claims List(Payments) for January 20, 2026

Department Reports:

- November 2025 Water and Sewer Usage
  - Gallons of Fresh Water Pumped 845,000
  - Gallons of Wastewater Pumped 1,036,000

Council Member Hunt motioned to approve the Consent Agenda. Council Member Clark seconded the motion, motion carried.

**PUBLIC FORUM**

**Plumbing in New Construction Area:** Business owner asked about connecting to the new sewer and water lines when the street and infrastructure project goes in on 6<sup>th</sup> Street South. Council said that connecting to the mains would be permitted as long as the procedures listed in the ordinances are followed. Business owner would still be responsible for any special assessments assigned to the property when that process is completed.

**REPORTS OF OFFICERS**

**Lawn Mower:** The council asked Public Works Huls to collect quotes for a new same or similar lawn mower with trade-in:

- Midwest Machinery \$5,377.01 with flat-free tires
- Haug Implement \$2,500.00 with flat-free tires
- Arnold's \$2,400.00 with standard tires and one spare tire
- Bobcat \$2,500.00 with flat-free tires
- Third quote was not received in the allotted timeframe.

Council Member Giese motioned to purchase the lawn mower with trade-in from Haug Implement for the price of \$2500. Council Member Clark seconded the motion, motion carried.

**Vacation:** Clerk/Treasurer Woltjer will be on vacation January 29<sup>th</sup> through February 9<sup>th</sup>.

**Civic Center Chairs:** Council Member Giese motioned to allow public works to list all the replaced chairs that are not bent as-is in one lot on MN BID. The chairs were replaced due to the weight limits being listed incorrectly at purchase. Council Member Hunt seconded the motion, motion carried.

**Old Street Sweeper:** Council Member Hunt motioned to allow public works to list the old street sweeper on MN BID in the spring when the city might get a higher bid. Council Member Giese seconded the motion, motion carried.

**Fire Department Officer Elections:** Fire Chief Jamie Swanson was present to discuss the Kandiyohi Fire Department 2026 Officer Elections.

- Fire Chief: Jamie Swanson
- Assistant Chief: Brandon Huls
- Captain: Ben Egge
- Medical Officer: Toby Giese
- Safety Officer: Brian Kelpe

Council Member Hunt made a motion to approve the officers as elected by the Fire Department. Council member McGillivray seconded the motion. Mayor Lindstrand called for a voice vote: McGillivray – Yes, Hunt – Yes, Clark – Yes, and Toby Giese - Abstained due to conflict of Interest. Motion Carried

### **UNFINISHED BUSINESS**

**Center Park Shelter:** Working on getting quotes, we have not heard back from any of the licensed contractors that have been asked.

**Towing Petition:** A resident attended the January 5, 2026 Council meeting to petition the Council for reimbursement of a towing fee incurred during the November 29, 2025, snowstorm. The petition was tabled at that time to allow the Council additional time for review and consideration. After review, the Council determined that reimbursement would not be approved and denied the petition.

### **NEW BUSINESS**

**Change Order:** Change Order No. 1 – Contract B: New Water Tower (Time Extension): Moore Engineering presented Change Order No. 1 for the Water System Improvement District 2024-1, Contract B: New Water Tower. The time extension request is due to Eagle Construction's subcontractor, General Construction Services, being unable to complete the water tower work. Eagle Construction contacted multiple water tower contractors, and only one contractor was able to complete the work but requires additional time. The Change Order includes a 14-month time extension and does not change the contract amount.

Original contract dates were Substantial Completion August 28, 2026, and Final Completion November 20, 2026. The revised dates are Substantial Completion November 5, 2027, and Final Completion December 31, 2027. This Change Order requires USDA Rural Development approval.

Council Member Giese motioned to approve Change Order No. 1 for Contract B: New Water Tower, authorizing the revised contract completion dates as presented. Council Member Hunt seconded the motion. Motion carried.

### **ANNOUNCEMENTS**

Local Board of Appeals & Equalization Meeting: **Monday, April 13, 2026, 6- 6:30 PM**

### **ADJOURNMENT**

Council Member Clark motioned to adjourn at 7:32 p.m., Council Member Hunt seconded the motion. Meeting adjourned.

Respectfully submitted,

Julie Woltjer  
City Clerk

Chk #	Vendor	Chk Date	Amount	Comments
21653	Hunt, Spencer	1/8/26	\$ 36.94	Payroll
500882	Huls, Brandon	1/8/26	\$ 901.97	Payroll
500883	Woltjer, Julie	1/8/26	\$ 780.34	Payroll
42298	PERA	1/9/26	\$ 325.23	Employer/Employee Retirement Payment
42299	U S TREASURY	1/15/26	\$ 5,945.61	December 2025 Payroll Taxes
42300	Minnesota Revenue	1/15/26	\$ 980.01	December 2025 Payroll Taxes
42301	PERA	1/15/26	\$ 341.04	Employer/Employee Retirement Payment
500884	Huls, Brandon	1/15/26	\$ 957.19	Payroll
500885	Woltjer, Julie	1/15/26	\$ 802.28	Payroll
21657	Banyon Data Systems, Inc.	1/20/26	\$ 865.00	Payroll Support
21682	Bound Tree	1/20/26	\$ 34.88	Supplies 4389
21658	CENTRAL COUNTIES COOPERATIVE	1/20/26	\$ 400.78	LP Shop
21659	City of Willmar	1/20/26	\$ 154.38	Building Permit
21660	DSG	1/20/26	\$ 964.03	1.5 Gallon Kamstrup Meter
21661	Freetly Electric	1/20/26	\$ 301.00	Replaced Outdoor Light @ Fire Hall
21662	Hawkins, Inc.	1/20/26	\$ 30.00	Chlorine Cylinders
21663	KANDIYOHI - GLSSWD	1/20/26	\$ 17,102.98	December 2025 Sewer Processing Fees
21664	League of Minnesota Cities	1/20/26	\$ 198.00	City on the Hill
21665	LITCHFIELD LICENSING	1/20/26	\$ 161.00	25' F150, 25' Trailer, 25' Intl & 18' FHRT M2(Street Sweeper)
21666	MENARDS	1/20/26	\$ 73.44	Supplies
21667	MN PEIP	1/20/26	\$ 4,621.12	Employee Insurance
21668	MN Public Facilities Authority	1/20/26	\$ 8,690.00	MPFA-14-0034-R-FY15
21681	NCPERS	1/20/26	\$ 32.00	Employee Life Insurance
21669	OM LLC	1/20/26	\$ 69.76	Vehicle Fuel
21670	ST CLOUD STATE UNIVERSITY	1/20/26	\$ 510.00	2026 MCFOA Conference
21671	SWANSON, JAMIE	1/20/26	\$ 44.00	County Chiefs Meeting/Membership Fee NVFC
21683	Swanson, Jerry & Kris	1/20/26	\$ 300.00	Fire Hall/Civic Center Cleaning - November & December
21672	VOSIKA PORTABLE TOILET RENTAL	1/20/26	\$ 1,380.00	Porta Potty @ Bell Park & Ballfield
21673	West Central Sanitation	1/20/26	\$ 246.48	Shop/FD - Garbage/Recycling
21674	X-cel Energy	1/20/26	\$ 846.95	Fire Hall/Well House Gas
<b>Total 1/20/26 Meeting Expenditures</b>			<b>\$ 48,096.41</b>	