

**CITY OF KANDIYOHI
MEETING OF COUNCIL
JULY 7, 2025**

The Kandiyohi City Council held their regular meeting on Monday, July 7, 2025, at the City Hall/Civic Center located at 432 Atlantic Avenue Kandiyohi, MN 56251. Present were Mayor Jon Lindstrand; Council Members Spencer Hunt, Scott McGillivray, and Jeff Clark; City Maintenance, Brandon Huls; and City Clerk/Treasurer, Julie Woltjer. Absent: Council Member Toby Giese; and Fire Chief Jamie Swanson.

Mayor Lindstrand called the meeting to order at 7:00 p.m.

Council Meeting Guests: Craig Aurand

Pledge of Allegiance

CONSENT AGENDA ITEMS:

Approval of June 16, 2025, Council Meeting Minutes

Approval of Claims List(Payments) June 30 & July 7, 2025

Department Reports: June 2025 Water Report

- Gallons of Fresh Water Pumped 819,000
- Gallons of Wastewater Pumped 3,172,000

Council Member McGillivray motioned to approve the Consent Agenda Items. Council Member Clark seconded the motion, motion passes.

PUBLIC FORUM

Council wants to remind residents that per ordinance §92.38 (A) All property owners shall be responsible for the removal, cutting, or disposal and elimination of weeds, grasses and rank vegetation or other uncontrolled plant growth on their property, which at the time of notice, is in excess of 8 inches in height. (C) "Care & Maintenance of boulevards and adjacent property. Owners of property abutting the right-of-way of a public street or alley shall properly maintain the grass on the property and on the public right-of-way to the curb line or traveled portion of the street or alley. Proper maintenance shall include sodding, planting, mowing, or weed abatement whenever necessary.

REPORTS OF OFFICERS

Lawn Mower: Council Member McGillivray made a motion to authorize the city to hire a couple of part-time employees on an as-needed basis for lawn mowing and other maintenance tasks. Council Member Hunt seconded the motion. Motion carried.

Name Badges: Council Member Hunt made a motion to approve the purchase of name tags for City Council members and staff for identification purposes during upcoming infrastructure hearings, project updates, and city conferences. Council Member Clark seconded the motion. Motion carried.

Sump Pumps: The City Council and Public Works Department would like to remind residents who have the option to switch their sump pump discharge from the sanitary sewer to an outside outlet that per city ordinance, this change must be made between April and November. This seasonal redirection is required to prevent overwhelming the sanitary sewer system.

When sump pumps discharge into the sanitary system, it significantly increases the volume of water needing treatment, leading to excessive treatment costs and additional operational fees. Continued noncompliance may ultimately result in higher sewer rates for all residents to offset these increased expenses.

We appreciate your cooperation in helping to protect the city's infrastructure and keep utility costs manageable for everyone.

Parks Grant: Clerk/Treasurer Woltjer requested to apply for a Healthy Kids Initiative matching funds grant from Play & Park Structures. Council Member Clark motioned to approve applying for the grant. Council Member Hunt seconded the motion, motion carried.

National Night Out: Council Member Hunt made a motion to approve placing a promotion for the City of Kandiyohi's Night Out in the Lakes Area Review. The event will not be held on the traditional National Night Out date due to a scheduling conflict with Rockin' Robbins. Council Member McGillivray seconded the motion. Motion carried.

UNFINISHED BUSINESS

Meter Info: Staff are still reviewing software compatibility between meter suppliers and billing software companies.

Easements: Three of the required easements for the upcoming infrastructure project have been signed and filed with Kandiyohi County. We are currently awaiting final approval and execution of the remaining easement from the property owner.

NEW BUSINESS

Park Maintenance: Council will be looking at the shelters in Center Park and Bell Park for maintenance and upkeep.

ANNOUNCEMENTS:

National Night Out: **August 6, 2025, 6 - 8 PM**

Blood Drive: **August 6, 2025, 12 PM - 6 PM**

ADJOURNMENT

Council Member Hunt motioned to adjourn at 7:46 PM, Council Member Clark seconded the motion. No objections were made, and the meeting adjourned.

Respectfully submitted,

Julie Woltjer, MCMC
City Clerk/Treasurer

Claims List(Payments) 6/30/25 & 7/7/25:

AED Smart Monitoring	Annual Support – Whittier Park	\$600.00
Anderson, Larson, Saunders	Easement Preparations	\$1,048.00
Charter	City Phone/Internet	\$169.99
Central Counties Cooperative	Shop LP	\$498.71
Cleaning Plus	Civic Center Wax	\$812.50
Conway Deuth & Schmiesing	Auditing	\$10,025.00
Crow River Ready Mix	Ball Field Chemicals	\$301.76
Duininck Brothers	Asphalt & Materials	\$4,974.53
Ehlers	Sewer Bond Interest Pmt	\$4,020.00
Farm-Rite	Asphalt Roller	\$379.52
General Mailing	Water Sample Shipping	\$125.66
GLSSWD	Sewer Processing May	\$23,291.14
GLSSWD	Sewer Processing June	\$36,599.20
Hawkins	Water Chemicals	\$30.00
KJ's Quickstop	Vehicle Fuel	\$349.70
KPC	City Utilities	\$73.61
Lakes Area Review	Water Tower Bid Publishing	\$236.50
Menards	Shop/Water/Parks Supplies	\$120.53
Mileage Reimbursement	LMC Conference/MCFOA Region 3	\$1,164.80
MN PEIP	Employee Insurance	\$3,877.34
MN Revenue	Employee Taxes	\$486.83
Moore Engineering	Wastewater Pond Evaluation	\$5,882.50
NCPERS	Employee Paid Taxes	\$32.00
Olson Stainless Service	Chair Racks	\$800.00
Payroll	6-6-25	\$1,773.05
PERA	6-6-25	\$318.98
Payroll	6-13-25	\$1,720.80
PERA	6-13-25	\$308.80
Payroll	6-20-25	\$2,023.55
PERA	6-20-25	\$374.43
Payroll	6-27-25	\$1,644.80
PERA	6-27-25	\$301.15
Payroll	7-3-25	\$1,939.83
PERA	7-3-25	\$344.29
Railroad Management	License Fees	\$417.05
Swanson, Jerry & Kris	Civic Center Cleaning/Water Pickup	\$186.49
Team Lab	Traffic Paint/Hydrant Guard/Mosquito	\$1,621.00
US Treasury	Employment Taxes	\$2,769.72
West Central Sanitation	Refuse Collection	\$1,715.14
Xcel	City Gas	\$33.44
Total Expenditures		\$113,392.34
City Portion of Fire Department Expenditures		\$4,970.11