CITY OF KANDIYOHI
MEETING OF COUNCIL
June 15, 2026

The Kandiyohi City Council held their regular meeting on Monday, June 15, 2026, at the City Hall/Civic Center located at 432 Atlantic Avenue Kandiyohi, MN 56251. Present were: Mayor Jon Lindstrand; Council Members Scott McGillivray, Jeff Clark, Spencer Hunt, and Toby Giese; Public Works Supervisor, Brandon Huls; and Clerk/Treasurer, Julie Woltjer. Absent: Fire Chief Jamie Swanson.

Mayor Lindstrand called the meeting to order at 7:00 p.m.

Council Meeting Guests: Marisa Austin from CDS**,** Joseph Vlaminck, and Steve & Sharon Onnen

Pledge of Allegiance

CONSENT AGENDA:
Approval of June 1, 2026, Council Meeting Minutes
Claims List(Payments) for June 15, 2026
Department Reports:

- Resolution 202613 – A Resolution to Accept Cash and Noncash Donations
  - Donation From: Steve Vanderwerf $250.00
- Overtime Reports: Overtime reports for June 18, 2026, June 25, 2026, and July 2, 2026, payrolls were presented to the Council for review.

Council Member Giese motioned to approve the Consent Agenda Items. Council Member Hunt seconded the motion, motion carried.

PUBLIC FORUM
A resident again raised questions regarding the City's camper and fencing ordinances, as well as a neighboring property's video camera. Clerk/Treasurer Woltjer will continue reviewing the applicable ordinances and prior Council actions and report back at a future meeting.

REPORTS OF OFFICERS
Maintenance of Non-City-Owned Properties: Staff discussed the City's historical practice of maintaining certain non-City-owned properties, including areas owned by the railroad and the State, due to the public benefit and aesthetic value they provide to the community. Staff also informed the Council of ongoing sanitation and maintenance concerns associated with a mowed strip of non-City-owned property abutting Helena Avenue, where excessive animal waste has resulted in additional cleanup and equipment maintenance.

Council Member Giese motioned to direct the City Clerk to send a letter to residents adjacent to the property abutting Helena Avenue notifying them that, if they allow their dogs to defecate on the mowed area, they are responsible for cleaning up after them. The letter will further state that if the mowed strip does not remain free of animal feces, the City will discontinue mowing the area. Council Member Hunt seconded the motion. Motion carried.

Shop Water Connection: Public Works Huls provided the following quotes to the council:

- Chappell Central: $5,167
- Willmar Plumbing & Heating: $11,681

Council Member McGillivray motioned to approve the proposal from Chappell Central in the amount of $5,167.00. Council Member Giese seconded the motion. Motion carried.

Storage Agreement: Council Member Clark motioned to approve and authorize the storage agreement between the City of Kandiyohi and Kandiyohi County Sheriff's Department for the Dive Teams Pontoon. Council Member Hunt seconded the motion. Motion Carried.

Comprehensive Financial Analysis: Council Member Hunt motioned to authorize a comprehensive financial analysis to determine the City's financial ability to proceed with future phases identified in the Preliminary Engineering Report after completion of the current street and utility improvements. The analysis will evaluate the City's financial position, including the impact of more than $8 million in federal and State of Minnesota earmarked grant funding. Council Member Clark seconded the motion. Motion carried.

Resolution 202615: Council Member Clark motioned to adopt Resolution 202615, expressing the City's support for participation in Phase 1 (Preconstruction) of the Greater Minnesota Electric Vehicle Infrastructure Program to strengthen the City's application for program selection. Council Member Hunt seconded the motion. Motion carried.

Vacation: Public Works Huls is on vacation Jun 29th through July 2nd.

<u>UNFINISHED BUSINESS</u>
Center Park Shelter: Council is looking into partnerships with other entities to help the shelter reconstruction move forward.

Home Agency Property Apron & Landscaping Repair: Moore engineering provided a quote from Crow River Construction with Stacy's Nursery as the Subcontractor on the landscaping portion. The matter will be discussed when Moore Engineering is available for questions.

<u>NEW BUSINESS</u>
City of Kandiyohi 2025 Financial Statements: Marisa Austin, CPA from CDS presented a summary of the 2025 Auditor Prepared Financial Statements to the City Council which includes the following:

- Statement of Kandiyohi's Net Position
- General Fund Cash and Investment Balances
- General Fund Revenues
- General Fund Expenditures
- Water Fund Cash and Investment Balances
- Sewer Fund Cash and Investment Balances
- Storm Sewer Fund Cash and Investment Balances
- General Recommendations

Council Member Clark motioned to approve the 2025 Auditor Prepared Financial Statements, the 2025 Auditors Management letter, and the adjusting general journal entries to close out 2025. Council Member Giese seconded the motion, motion carried.
*The 2025 Auditor Prepared Financial Statements are at the City Office for anyone who would like to view them.

Street Sweeping Agreement: Staff presented a street sweeping agreement between the City of Kandiyohi and the City of Lake Lillian for street sweeping services. The agreement establishes an equipment charge of $175 per hour and will be administered in accordance with the City's Equipment Policy and Procedures. Council Member Hunt motioned to approve the Street Sweeping Agreement. Council Member Clark seconded the motion. Motion carried.

<u>ANNOUNCEMENTS:</u>
Kandiyohi Blood Drive: **August 5, 2026, 12-6 PM**
Kandiyohi Community Night: **August 5, 2026**

<u>ADJOURNMENT</u>
Council Member Hunt motioned to adjourn at 8:45 p.m., Council Member Giese seconded the motion. Meeting adjourned.

Respectfully submitted,

Julie Woltjer, MCMC
City Clerk/Treasurer

Total 6/15/26 Meeting Expenditures				**$ 66,610.15**
Chk #	**Vendor**	**Chk Date**	**Amount**	**Comments**
21853	Lindstrand, Jon	6/5/26	$ 42.12	Payroll
500848	Huls, Brandon	6/5/26	$ 942.25	Payroll - 1.74 hours OT Report in Department Reports
500849	Woltjer, Julie	6/5/26	$ 934.86	Payroll
42361	PERA	6/5/26	$ 361.69	Employer/Employee Retirement Payment
500850	Huls, Brandon	6/12/26	$ 1,062.38	Payroll
500851	Woltjer, Julie	6/12/26	$ 937.40	Payroll
21854	Clark, Jeff	6/12/26	$ 42.12	Payroll
42362	PERA	6/12/26	$ 390.71	Employer/Employee Retirement Payment
42363	US Treasury	6/15/26	$ 2,586.01	Employer/Employee Taxes
42364	MN Revenue	6/15/26	$ 563.91	Employee Taxes
21855	ALEX AIR APPARATUS	6/15/26	$ 51.44	Nitrile Gloves
21856	ANDERSON, LARSON,	6/15/26	$ 112.00	Attorney Correspondence and Review
21857	AT & T MOBILITY	6/15/26	$ 76.00	City Cellphone
21858	Border States Electric Supply	6/15/26	$ 91.00	Supplies
21859	Central Equipment Sales	6/15/26	$ 4,035.50	Hydraulic Repairs and 600S Annual Inspection
21860	City of Willmar	6/15/26	$ 1,097.97	KA-001-26 Kandiyohi Water Tower
21861	DSG	6/15/26	$ 17,857.72	54 Meters & Gaskets - Return of 1
21862	EHLERS	6/15/26	$ 4,160.00	GO Storm Sewer Revenue Bond, 2014A
21863	GENERAL MAILING	6/15/26	$ 38.54	Water Sample Testing
21864	Hawkins, Inc.	6/15/26	$ 50.00	Chlorine Cylinder
21865	KANDIYOHI - GLSSWD	6/15/26	$ 23,110.74	Sewer Processing Fee
21866	LAKES AREA REVIEW	6/15/26	$ 206.25	Hearing on Proposed Assessment
21867	MENARDS	6/15/26	$ 161.68	Street Sweeper Fluids
21878	Midwest Industrial Solutions	6/15/26	$ 161.98	Pressure Washer Hose & Crimp Fitting
21868	MN PEIP	6/15/26	$ 4,621.12	Employee Insurance 7/1-7/31/26
21869	NCPERS MINNESOTA	6/15/26	$ 32.00	Employee Life Insurance - Brandon
21870	OM LLC	6/15/26	$ 140.14	Vehicle Fuel/Batteries
21871	OSC	6/15/26	$ 86.34	O2 Cylinders
21872	SWANSON, JERRY & KRIS	6/15/26	$ 201.49	Water Bottle
21873	WEST CENTRAL ROOFING	6/15/26	$ 342.02	Repairs/Maintenance
21874	West Central Sanitation	6/15/26	$ 2,087.77	Kandi Cleanup 8.23 Tons
21875	WEST CENTRAL TROPHY	6/15/26	$ 25.00	Utility Drop Box Plate
21876	WOLTJER, JULIE	6/15/26	$ 155.15	MCFOA Training/Meeting in Savage
21877	X-cel Energy	6/15/26	$ 55.62	City/FD Gas

Total 6/15/26 USDA Phase 1 Project Expenditures				**$ 760,563.49**
Chk #	**Vendor**	**Chk Date**	**Amount**	**Comments**
10014	Moore Engineering	6/1/26	$ 39,400.00	Project Representative
10014	Moore Engineering	6/1/26	$ 45,616.00	Construction Services/Project Rep./ROW Marking
10015	Crow River Construction	6/1/26	$ 675,547.49	Utility Installation & Street Work on 3rd Street