

**CITY OF KANDIYOHI
MEETING OF COUNCIL
MAY 5, 2025**

The Kandiyohi City Council held their regular meeting on Monday, May 5, 2025, at the City Hall/Civic Center located at 432 Atlantic Avenue Kandiyohi, MN 56251. Present were Mayor Jon Lindstrand; Council Members Spencer Hunt, Scott McGillivray, Toby Giese, and Jeff Clark; City Maintenance, Brandon Huls; and City Clerk/Treasurer, Julie Woltjer. Absent: Fire Chief Jamie Swanson.

Mayor Lindstrand called the meeting to order at 7:00 p.m.

Council Meeting Guests: Brian Kelpke Kandiyohi Fire Relief Association President, Kyle Carlson, and Becca Nistler.

Pledge of Allegiance

CONSENT AGENDA ITEMS:

Approval of April 21, 2025, Council Meeting Minutes

Approval of Claims List(Payments) May 5, 2025

Department Reports: No New Items

Council Member Giese motioned to approve the Consent Agenda Items. Council Member Clark seconded the motion, motion carried.

PUBLIC FORUM

Residents requested for a couple tables to be brought to Whittier Park, this was okay with the council.

REPORTS OF OFFICERS

Street Repairs: Public Works Supervisor Huls will be working on street repairs weather permitting.

Tree Treatment: Public Works Director Huls is currently coordinating with the Minnesota Department of Natural Resources (MN DNR) to determine whether treatment or removal is the most effective course of action for managing the affected ash trees.

Fire Department Standard Operating Guidelines(SOG): Council Member McGillivray Motioned to update the Following SOG for easier documentation of Membership status:

Original Bylaw:

- Article IV Meetings Section 7: The order of business shall be:
 1. Call to Order
 2. Roll Call
 3. Reading of Minutes of previous meeting
 4. Reading of reports and minutes of board of trustees
 5. Reports of Officers
 6. Propositions for membership
 7. Reports of special committees
 8. Unfinished Business
 9. Election of officers or trustees (annual meeting)
 10. New Business
 11. Adjournment

Proposed Bylaw:

- Article IV Meetings Section 7: The order of business shall be:
 1. Call to Order

2. Roll Call
3. Reading of Minutes of previous meeting
4. Reading of reports and minutes of board of trustees
5. Reports of Officers
6. Membership Status
 - Application of Benefits
 - Application for Membership
 - Entry of New Membership
 - Entry of New Individuals
 - Change in Status of Current Members
 - Change of Probationary Status
 - Change in Leave of Absence
 - Change in Suspended Member
 - Other Membership Concerns
7. Reports of special committees
8. Unfinished Business
9. Election of officers or trustees (annual meeting)
10. New Business
11. Adjournment

Council Member Clark seconded the motion; motion carried with Council Member Giese abstaining for conflict of interest.

Council Member Hunt Motioned to increase the relief association membership fee \$5.00:

Original Bylaw:

- Article I Membership:
 - Section 4: Each member shall pay to the association annual dues of \$15.00 payable on or before the date of the annual meeting of each year.

Proposed Bylaw:

- Article I Membership:
 - Section 4: Each member shall pay to the association annual dues of \$20.00 payable on or before the date of the annual meeting of each year.

Council Member Clark seconded the motion; motion carried with Council Member Giese abstaining for conflict of interest.

UNFINISHED BUSINESS

Meter Info: Council is still reviewing options; staff has met with a few suppliers.

Easements: Council Member Giese motioned to table discussing moving utility lines for the project until May 19th. Council Member Hunt Seconded the motion, motion carried.

NEW BUSINESS

Resolution 202511: Council Member Giese motioned to pass resolution 202511- A Resolution to Authorizing Grant Navigation Support from LMC. Council Member Hunt seconded the motion. Mayor Lindstrand called for voice vote: Clark – Yes, McGillivray – Yes, Hunt – Yes and Giese – Yes.

ANNOUNCEMENTS:

Kandiyohi Garage Sales: **June 7-8, 2025**

Kandi is Dandy Days: **June 13-15, 2025**

ADJOURNMENT

Council Member Giese motioned to adjourn at 7:37 p.m., Council Member Clark seconded the motion. No objections were made, and the meeting adjourned.

Respectfully submitted,

Julie Woltjer, MCMC
City Clerk/Treasurer

Claims List(Payments):

| | | |
|--|---------------------------------------|--------------|
| Calibrations & Controls | Water Treatment Calibrations | \$550.00 |
| Charter | City Phone/Internet | \$169.99 |
| Fastenal | Parks Fertilizer | \$61.29 |
| General Mailing | Shipping of Water Samples | \$34.72 |
| Grand True Value Rental | Equipment Rental for Street Repair | \$184.44 |
| Harvest Bank | ACH Fees | \$30.00 |
| Haug Implement | Equipment Rental for Street Repair | \$1,190.37 |
| KPC | Bad Debt Write-Off/City Utilities | \$5,857.31 |
| Kandiyohi SWCD | Trees | \$337.50 |
| Menards | Trailer/Shop/Water Treatment Supplies | \$300.36 |
| Payroll | 4-25-25 | \$1,589.96 |
| PERA | | \$299.02 |
| Payroll | 5-2-25 | \$1,603.36 |
| PERA | | \$301.76 |
| Runnings Supply | Maint Supplies | \$60.99 |
| Sand Electric | Repair/Replace Chlorine Pumps | \$297.30 |
| Xcel Energy | City Gas | \$70.62 |
| Total Expenditures | | \$12,938.99 |
| City Portion of Fire Department Expenditures | | \$1,576.88 |
| Municipal Emergency Services Supplies to be Reimbursed by Kandiyohi Township | | - \$4,593.37 |