

**CITY OF KANDIYOHI
MEETING OF COUNCIL
SEPTEMBER 8, 2026**

The Kandiyohi City Council held their regular meeting on Tuesday, September 8, 2026, at the City Hall/Civic Center located at 432 Atlantic Avenue Kandiyohi, MN 56251. Present were: Mayor Jon Lindstrand; Council Members Scott McGillivray, Jeff Clark, Toby Giese, and Spencer Hunt; Public Works Supervisor, Brandon Huls; Clerk/Treasurer, Julie Woltjer; and Fire Chief Jamie Swanson.

Mayor Lindstrand called the meeting to order at 7:00 p.m.

Council Meeting Guests: Ryan Odden from Moore Engineering, Brian Nelson from Cornerstone Insurance, Robert Boehme, Steve Lueders, Joe Vlaininck, and Erica Goodsen.

Pledge of Allegiance

CONSENT AGENDA:

Approval of August 17, 2026, Council Meeting Minutes
Approval of August 27, 2026, Emergency Meeting Minutes
Claims List(Payments) for September 8, 2026

Department Reports:

- Overtime Reports: Overtime report for 8-21-26 payroll was presented to the Council for review. Overtime for the pay periods was due to After-hours Resident Calls and an after-hours emergency water shut off.

Council Member Hunt motioned to approve the Consent Agenda Items. Council Member Clark seconded the motion, motion carried.

PUBLIC FORUM

Camper Blocking Alley: Multiple concerns were raised regarding a camper that was reportedly blocking an alleyway over the weekend.

REPORTS OF OFFICERS

Resolution 202620: Council Member Hunt motioned to authorize the Fire Department to purchase federally owned surplus equipment up to \$24,999 per purchase, provided sufficient funds are available in the Truck and Equipment Account from the Federal Surplus Equipment Purchasing Authority. Purchases will be reported to the Council at the next regular meeting. Council Member Clark seconded the motion. Mayor Lindstrand called for a voice roll call: McGillivray - Yes, Hunt - Yes, Clark – Yes, and Giese – Abstain. Motion carries with one member abstaining due to being a member of the Fire Department.

Financial Planning Work Session: Clerk/Treasurer Woltjer asked the Council if October 15, 2026, from 7:00–9:00 p.m. would work for a financial planning work session with Mike Bubany of David Drown & Associates. The Council agreed to the date and directed the Clerk/Treasurer to post the meeting notice.

SVF Plan: Fire Department PERA Benefit: Fire Chief Swanson presented the department's request to increase the PERA benefit from \$3,300 to \$3,800 per year of service. Based on the PERA Group report, the fund would be approximately 106% funded at the proposed benefit level and is projected to increase to approximately 111% with anticipated state fire aid and City contributions. Council Member Clark motioned to have the Clerk/Treasurer create a resolution for this increase to submit to PERA. Council Member Hunt seconded the motion, motion carries with council member Giese abstaining.

2007 Pierce Fire Engine: Fire Chief Swanson let the Council know that the 2007 Fire Engine was awarded to the City for \$10,000. Council Member Hunt motioned to allow the City Staff to

wire or pay via EFT the \$10,000 payment and approved any fees that go along with the Wire or EFT payment. Council Member Clark seconded the motion, motion carried.

UNFINISHED BUSINESS

Park Shelters: Council is still reviewing options for shelters.

NEW BUSINESS

Cornerstone Insurance: Brian Nelson from Cornerstone Insurance reviewed the City's PNC & Auto Insurance with the Council. The City's insurance rate decreased by approximately 6.5% this year. Nelson also noted that Cyber Security Insurance coverage has been broadened in response to recent cybersecurity incidents affecting municipalities.

Moore Engineering Update: Ryan Odden from Moore Engineering was present to discuss updates on the construction and funding.

- a. **Crow River Construction Pay Application 6:** Council Member Clark motioned to approve Crow River Construction Pay Application 6 in the amount of \$337,192.52 for Change Order 3, subgrade prep, Class 5, and curb work. Council Member Hunt seconded the motion, motion carried.
- b. **Eagle Construction, LLC Pay Application 7:** This is for the initial earthwork and utility work. Council Member Giese motioned to approve Eagle Construction, LLC Pay Application No. 6 in the amount of \$68,400.00. Council Member Clark seconded the motion, motion carried.
- c. **Retaining Wall on 6th Street:** Ryan Odden reported that Moore Engineering, The City Attorney & City Staff will continue to work through this issue to find a solution.
- d. **Road Restoration:** Atlantic Avenue and 2nd Street: The Council discussed concerns regarding restoration work completed by a Crow River subcontractor on Atlantic Avenue and 2nd Street, including the extent of milling and paving completed without prior Council review. While Moore Engineering indicated that the repair meets minimum engineering specifications, concerns remain regarding the center seam, appearance, long-term durability, and communication from the contractor.

Ryan Odden and Public Works Supervisor Huls will inspect the repaired areas and work with Crow River to address the Council's concerns, beginning with a request for full restoration and discussing alternatives such as crack sealing, fog sealing, and an extended warranty. Crow River's response will be brought back to the Council before further action is taken.

- e. **Water Tower Project Update:** Ryan Odden provided an update on delays related to contaminated soil and water at the Water Tower site. Contaminated material is being tested and hauled to an approved disposal facility, while efforts continue to pump the trench and install the required ductile iron pipe so construction can move forward before winter conditions.

The City will continue pursuing Petro Fund reimbursement, including researching historical property records to help identify the source of the contamination. If Petro Fund reimbursement is not available, USDA Rural Development contingency funds within the project budget may be used.

ANNOUNCEMENTS:

Financial Analysis Work Session: **October 15, 2026, 7 – 9 PM**

Candidate Meet & Greet: **October 27, 2026, 7 – 8 PM**

General Election: **November 3, 2026, 7 AM – 8 PM**

Election Result Canvassing: **November 12, 2026, 7:00 PM**

ADJOURNMENT

Council Member Hunt motioned to adjourn at 8:19 p.m., Council Member Giese seconded the motion. Meeting adjourned.

Respectfully submitted,

Julie Woltjer, MCMC
City Clerk/Treasurer

Total 9/8/26 Meeting Expenditures				\$	13,964.44
Chk #	Vendor	Chk Date	Amount	Comments	
42391	US Treasury	8/15/26	\$ 1,861.44	Employer/Employee Taxes	
42392	Minnesota Revenue	8/15/26	\$ 625.93	Employee Taxes	
42393	MN Revenue - Sales Tax	8/20/26	\$ 50.00	Sales Tax	
21959	Lindstrand, Jon	8/21/26	\$ 42.15	Payroll	
500870	Huls, Brandon	8/21/26	\$ 1,006.98	Payroll	
500871	Woltjer, Julie	8/21/26	\$ 939.56	Payroll	
42394	PERA	8/21/26	\$ 376.64	Employer/Employee Retirement Payment	
21960	Lindstrand, Jon	8/28/26	\$ 21.07	Payroll	
500872	Huls, Brandon	8/28/26	\$ 888.11	Payroll	
500873	Woltjer, Julie	8/28/26	\$ 939.56	Payroll	
42395	PERA	8/28/26	\$ 350.62	Employer/Employee Retirement Payment	
42396	VISA	8/28/26	\$ 539.00	Supplies/Adobe Subscription/Subscriptions(Cameras/MPCA Fees/IT)	
21961	McGillivray, Scott	9/4/26	\$ 42.15	Payroll	
500874	Huls, Brandon	9/4/26	\$ 888.11	Payroll	
500875	Woltjer, Julie	9/4/26	\$ 939.56	Payroll	
42395	PERA	9/4/26	\$ 350.62	Employer/Employee Retirement Payment	
42396	KPC	9/1/26	\$ 266.51	City/FD/Street Light Utility Bill	
21962	ALEX AIR APPARATUS	9/8/26	\$ 2,361.33	SCBA Flow Test & Inspection	
21963	AMAZON	9/8/26	\$ 245.52	Civic Center/FD Maint Supplies	
21964	ANDERSON, LARSON,SUNDERS	9/8/26	\$ 328.00	Correspondence & Research with Street/Utility Project	
21965	Charter	9/8/26	\$ 356.94	City/FD Phone/Internet	
21966	MENARDS	9/8/26	\$ 116.44	Curb Supplies	
21967	OM LLC	9/8/26	\$ 279.72	PW Vehicle Fuel	
21968	Shoreline Fire Department	9/8/26	\$ 100.00	2 Used Pulse Ox Devices	
21969	X-cel Energy	9/8/26	\$ 48.48	FD/Well House Gas	

Total 9/8/26 USDA Phase 1 Project Expenditures				\$	746,212.18
Chk #	Vendor	Chk Date	Amount	Comments	
10020	Crow River Construction	9/3/26	\$737,899.68	Pay App 5	
10021	Eagle Construction	9/3/26	\$8,312.50	Pay App 6	